

College of Arts and Sciences
Faculty Council Meeting
Minutes
April 18, 2014

Attendees: Elizabeth Bell, Michael Brannick, Allison Cleveland-Roberts, Vicki Gregory, Nataša Jonoska, Stephen McNutt, Adriana Novoa, Dana Pittman, Phillip Porter, Christine Probes, Sharon Johnson-Hamilton - Guest

Absent: Chuck Connor, Eric Eisenberg, Cheryl Hall, Lorene Hall-Jennings, Julie Harmon, Richard Manning, Robert Potter, Michael Shuman

- I. Meeting called to order.
- II. Review of Minutes: Minutes from March 2014 meeting was approved with no changes.
- III. Deans' remarks: Dr. Bell and Dr. Cleveland-Roberts discussed the following topics:
 - The new guidelines for T&P will be approved soon. An email from Dwayne Smith, Office of Academic Affairs, stating departments will need to have their criteria completed during the Fall 2014. Those members of the faculty who have their mid-tenure review in the 2015/2016 academic year, will come up for T&P under the new guidelines.
 - Dr. Potter's office is actively managing summer enrollment. The new VP for summer programs at USF, Cynthia Deluca is actively recruiting for summer, mostly from out of state.
 - First year students' enrollment is strong, the number of transfers is down a little. A campaign to contact possible first time students to USF was held recently.
 - T&P decisions have not been completed. The recommendations are in the office of the president right now, and then will go to the Board of Governor for approval. Those meetings will be held June 17 – 19.
 - All of the letters for college searches are out. There are a couple that are not final at this time. There is a problem with low morale among faculty due to the way in which the provost's office is controlling the searches and the process of T&P.
 - It was brought to the committee's attention the issue with the HR system that has to be used for those who apply for a faculty position. The system is really not set up for academic applications. It is very frustrating for applicants and departments alike. There is a strong concern about how the problems with these applications is affecting the recruitment of the best candidates.
- IV. There was concern from some of the faculty about having to have a TAR in place before being able to book travel with Orbitz for Business. There are also some issues with using frequent flyer miles and with staying at colleges' vs hotels. Some questions were put to a member from the Orbitz team and they are willing to come to a Faculty

Council meeting and give an overview/answer questions. The new Faculty Council members will need to invite them to a meeting during the next term.

- V. There was a short discussion on committee assignments. Dr. Bell requested that Dr. Novoa ask the committee chairs to let her know if all the members of the committee attended the meetings, and served according to their assignment. Dr. Bell noted that approx. 100 people from CAS departments were serving on committees and that we should congratulate them for doing so.
- VI. There was a discussion about where the Faculty Council information was on the CAS website. Dr. Bell and Dana are to see where it is actually housed on the site.
- VII. Sandy Lovins replied to questions sent to her by members of the committee. Her answers triggered more questions and she will reply at some point over the summer.
- VIII. Adriana thanked everyone on the committee for letting her lead the Faculty Council for this term.
- IX. Question was brought up if Dr. Chuck Connor was to be in the Faculty Council meetings where he could address questions pertaining to Research and Development. The committee was told that he could be there if needed.
- X. There were some questions pertaining to the interdisciplinary positions that were part of the cluster hire for STEMS done last year. There was a concern about grad students' assignments, and how candidates can succeed in T&P. Dr. Bell and Dr. Cleveland-roberts will look into this.
- XI. Standing Committee Nominations for 2014/2015 were presented to the Faculty Council by Sharon Johnson-Hamilton. Appointments were made for Instructor Promotion, Faculty Development, Library, Diversity, Grievance committees and Staff appointments were made to Faculty Council, Computer and Faculty Development.
- XII. New business: no new business
- XIII. Meeting Adjourned