

**College of Arts and Sciences**  
**Faculty Council Meeting**  
**Minutes**  
December 6, 2013

**Attendees:** Elizabeth Bell, Michael Brannick, Eric Eisenberg, Vicki Gregory, Cheryl Hall, Lorene Hall-Jennings, Julie Harmon, Nataša Jonoska, Richard Manning, Adriana Novoa, Dana Pittman, Philip Porter, Robert Potter, Christine Probes, Kristina Schmidt

**Absent:** Allison Cleveland-Roberts, Chuck Connor, Stephen McNutt

- I. Meeting called to order.
- II. Announcements:
  - Dr. Novoa announced that Maria Crummett, Associate VP for Global Affairs was no longer with USF.
  - New T&P guidelines are being put together and will be discussed later in this meeting.
  - Sandy Lovins will be coming to the Faculty Council Meeting in January to talk about classroom equipment.
- III. Review of Minutes: November minutes were amended and approved.
- IV. Deans' remarks: Dr. Eisenberg discussed the following topics:
  - CAS has been approved to hire approximately 12 positions.
  - CAS has established a new centralized department to take care of repeatable business practices (travel, p-cards, purchasing, etc.) Academic practices will be left in the departments.

Dr. Potter discussed the GROSS SCHs printout. Enrollments numbers are fine and there should be as they were last year. Health and Sciences enrollments are still growing

Dr. Bell discussed the draft of the new T&P guidelines. The T&P committee is looking to let departments write their own guidelines. Departments will need to discuss the criteria to grant tenure and promotion. The T&P committee will be hosting many workshops to help the departments with writing their new guidelines. Dr. Eisenberg and Dr. Bell will be looking over the guidelines. Dr. Bell will discuss how this process will be organized during the Faculty Council's January meeting.

- V. Spring Faculty Council Meeting Dates: Dr. Novoa requested that Dana Pittman check the Deans' calendars for available dates for the Faculty Council meetings in the spring. Dana will get the dates to Dr. Novoa to send to the Faculty Council members to determine if they are good for the group.
- VI. Old Business: Dr. Novoa and Dr. Cleveland Roberts will meet in December to discuss how the process to approve new courses can be improved.

VII. Meeting Adjourned