

**College of Arts and Sciences**  
**Faculty Council Meeting**  
**Minutes**  
**February 20, 2015**

**Attendees:** Vickie Gregory, Cheryl Hall, Lorene Hall-Jennings, Nataša Jonoska, Stephen McNutt, Adriana Novoa, Christopher Osovitz, Dana Pittman, Robert Potter, Christine Probes, David Rabson, Michael Shuman

**Absent:** Elizabeth Bell, Eric Eisenberg, Allison Cleveland-Roberts, Chuck Connor, Philip Porter, Amy Rust

Before the meeting was called to order, the Faculty Council members met with Provost Wilcox upon his request to provide feedback on Dean Eisenberg's effectiveness in the College.

- I. Meeting called to order.
- II. Review of the revised draft of the CAS T&P Procedures: The revised draft of the T&P Procedures were sent to the Faculty Council Committee members prior to the meeting so they would be able to discuss the revisions. Dr. Valerie (Jodi) Harwood attended the meeting to field questions and to take note of concerns that were discussed in this meeting. Dr. Harwood will relay the information to Dr. Bell.
- III. Review of Minutes: January Minutes were approved.
- IV. Deans' remarks: Dr. Potter discussed the following topics:
  - Pay incentives going in effect for Staff/AP and Faculty.
  - Dean Eisenberg will give information out soon on process for requesting performance money. They are looking for us to do well and be high on the list for performance and hope to get some money back in the college and to use it to improve on metrics.
  - Florida Consortium made up of USF, UCF and FIU. If funds allotted, the college would use some of the money to improve our systems and increase the number of advisors within the college. Advisors and Faculty should communicate as much as possible so they can help students determine classes that will help them complete their degree.
  - Summer Budgets – 10 done, still working on the others. Departments should work with their Advisors to determine what is needed during the summer to help the students get what they need.
  - RCM: Some part of it may start in the Fall. Looks like RCM would be good for CAS.
- V. Old Business: Dr. Eisenberg was not in the meeting to discuss the items that were brought to his attention during the last meeting. The items were:

- The issues around Orbitz Travel and the travel forms requested by BSS to process travel for travelers were discussed.
- Faculty needing help working with their proposals, auditing them and staying on top of guidelines. Dr. Potter stated that we had a company doing a review on our research department now. The Faculty Council requested that he see if that review would be available to this committee during our next meeting.

VI. New Business: The Council agreed to invite the New Dean of Honors (Chuck Adams) to speak at the Spring Assembly. Dr. Probes will issue the invitation.

VII. Meeting Adjourned