

**College of Arts and Sciences**  
**Faculty Council Meeting**  
**Minutes**  
**November 21, 2014**

**Attendees:** Vickie Gregory, Lorene Hall-Jennings, Christopher Osovitz, Dana Pittman, Philip Porter, Christine Probes, David Rabson, Amy Rust, Robert Potter

**Absent:** Elizabeth Bell, Allison Cleveland-Roberts, Michael Brannick, Eric Eisenberg, Cheryl Hall, Nataša Jonoska, Stephen McNutt, Chuck Connor, Adriana Novoa,

- I. Meeting called to order.
- II. Review of Minutes: October minutes were amended and approved.
- III. Deans' remarks: Dr. Potter discussed the following topics:
  - CAS will be piloting a new winter session. The courses will be online and the length of the semester will be 13 days, which could expand in the future. The dates of the semester will be December 15, 2014 through January 2, 2015 with 2 days off for the Holidays. The courses will be in Health Sciences and 3D Visualization. They are working on a May 2015 semester that would be 4 weeks long which would have faculty led online and classroom courses. It would be part of the summer semester. CAS Faculty has been volunteering to do more online courses with TA support. Erin Bryant is looking to offer the CAS faculty a course that would help more faculty become more involved with online courses. Our online student population mostly comes from our own students at this point. Our online SCH has gone up 26%; our regular SCH has not moved this last year.
  - Tech Services will be sending a survey to the faculty in the near future about computers/equipment. There is a Faculty committee that supports Tech services; Dr. Cleveland-Roberts has been in touch with them by email. The Faculty Council committee might want to send their minutes to them about the building issues that have been discussed in their meetings to bring those issues to their attention.
- IV. CAS Faculty Development Committee Appointment: Dana brought to the Faculty Council's attention that the Faculty Development Committee has one opening for a member from the SHUM departments. Cynthia Patterson, (English), has stated she was interested in serving on this committee. Her appointment to the committee was approved by the Faculty Council.
- V. Old Business:
  - Two issues pertaining to T & P, and two issues pertaining to CAS schools and university guidelines were given to the Faculty Council to discuss by Dr. Bell.
    1. Length of probation period - 5 to 6 years, can go 7
    2. Do we redact names, references from external letters

and

1. Where faculty can only vote once even if on more than one committee.
2. Suggested levels of evaluation, schools at this time are not included in this list.

The committee did discuss the four items, but decided that they would table the discussion till the next meeting where they can receive some clarification from Dr. Bell before discussing further and responding to her request.

- Travel Forms – There was some discussion about travel forms and travel arrangements, but the committee decided to table this till the next meeting where they could get some clarification of the actual issues from the person who had brought this to the Faculty Council.

VI. New Business:

- Dr. Porter brought to the committee's attention that a "Thank you" message should be sent to our guests from our last meeting (Brent Smith, Josh Broer and Bruce Smith) for joining our meeting, answering questions and taking point on some of the issues that were brought up pertaining to buildings, the equipment within the buildings and space issues. Dr. Porter will write and send the Thank you message. While talking about buildings and space issues, the committee was told that there was a new VP over the Office of Decisions Support (Space) and her name is Valeria Garcia.

VII. Meeting Adjourned