

College of Arts and Sciences
Faculty Council Meeting
Minutes
November 13, 2015

Attendees: Elizabeth Bell, Eric Eisenberg, Michael Brannick, Vicki Gregory, Cheryl Hall, Stephen McNutt, Adriana Novoa, Christopher Osovitz, Dana Pittman, Phil Porter, Christine Probes, Michael Shuman

Absent: Allison Cleveland-Roberts, Nataša Jonoska, Michelle Kinzie, Robert Potter, Amy Rust

- I. Meeting called to order.
- II. Introductions - There were no introductions to be made during this meeting.
- III. Review of Minutes: September Minutes were amended and approved. October Minutes were approved.
- IV. Dean's Remarks: Dr. Eisenberg did a brief overview of the following items.
 - Dr. Eisenberg stated that things seem to be getting better and positive things have been happening.
 - PhD for Applied Linguistics sailed through the ACE Board. The work group did ask some questions, but were supportive. Amy Thompson and Terry Chisolm were able to answer their questions. There were other programs that the group questioned about maybe terminating and the Provost spoke up in support of keeping those programs. There were only two terminations.
 - This afternoon there will be another Bullish Retreat which is System wide with the President.
 - Dr. Eisenberg attended the 2015 Global Achievement Awards Breakfast today. There were several from the College of Arts and Sciences to receive awards. Dr. E. Hordge-Freeman, Dr. E. Aranda, Dr. B. Reiter and CAS Grad/Undergrad Studies.
 - Tuition for Summer and Fall are up 4.5 million without Health. CAS enrollment is up .2 and the Provost is going to speak with the President and try to get some of that money for CAS to use now.
 - Dr. Eisenberg talked with the Police and Student Affairs about the incident that happened in CPR with the balloons being popped in one of the hallways. They are going to educate the Faculty, Staff and Students on these type of issues so they will know what to do in the future. They are also looking into locks for the inside of the doors that can be used when an incident happens and are needed.

- Dr. Eisenberg has been talking with his Sr. Staff about looking into a Diversity Officer for CAS. They will do some more research and get back with the Faculty Council and/or speak with Kevin Yelvington, the CAS Diversity Committee Chair. Dr. Bell spoke to the request about the reasoning to approve or disapprove departments' criteria for T&P. She had sent an email in August 2015 to the Chairs to help them with completing their T&P criteria. At this time 18 of the 22 department's criteria have been approved, the 4 others have been submitted and Dr. Bell is working on them. Dr. Eisenberg has also been reviewing the departments' criteria. There was much discussion during this meeting about how and who could approve the procedures and trying to make sure the criteria would be best for junior faculty. The new criteria is being set up for each department to make it clear for junior faculty what they need to do to make it through T&P in their departments. Over the last 11 years there have been 176 T&P cases, with only 18 denied during that time; out of those 18; only 3 were denied at Provost Level.

V. Old Business:

- CAS Faculty Council Fall Assembly - The survey that was sent to all faculty pertaining to the Fall Assembly does not close till November 25, but it was requested of the webmaster to give the council all the replies that had been generated before this meeting. The council discussed the replies that were items that could be addressed at the Fall Assembly and found a couple that could be addressed: 1.) Update on T&P criteria 2.) Stream Lining Processes. Chris is to send an email to the department chairs to see if their department have anything else they want to bring forward at the Assembly, and to again bring to their attention that the Faculty Council is here for them to bring items to their attention to bring forward at the Assembly. It was decided Dr. Eisenberg would address the Assembly as usual. The Faculty Council will not have a speaker at this meeting to open time to address the items brought up from the survey.
- CAS Diversity – was addressed under Dean's Remarks
- Old item that was not on the agenda – CAS Mission Statement - Phil Porter brought to the Council's attention in the September 2015 meeting, that the college did not have a mission statement. They did have a page that gave the college's history. He used USF's main mission statement on a project that he was working on. During the discussion it was stated that we should possibly use the USF mission statement for the college and then do the history. Phil was to get some examples and bring to the Faculty Council and Dr. Eisenberg. Phil passed out the information that he had accumulated. The information was discussed relative to the committee looking at what other colleges at USF use, or maybe adapting one from another college. The council needs to determine who makes the decision to make the change. Chris Probes asked Dr. Bell to talk with other Associate Deans about this and bring information back to the Faculty

Council. Dr. Bell also noted that the CAS mission statement as is now is also incorporated into the new T&P criteria.

VI. New Business:

- Standing Committee nominations – The Grievance Committee needed their grad and undergrad students to be approved by the Dean and Faculty Council. All 9 undergraduate and 13 graduates were approved.

The Instructor Promotion Committee needed a member approved for one semester (Spring 2016) during which a committee member will be on leave and an alternate was needed. Both names were approved: Scott Lewis for the member and Arthur Danielyan as the Alternate.

While working with the standing committee nominations, it was determined that the college governance document needed to be revised in several areas. This was discussed and suggested that the Faculty Council should use the spring months to audit and suggest all changes needed to the governance document.

VII. Meeting Adjourned