

College of Arts and Sciences
Faculty Council Meeting
Minutes

October 24, 2014

Attendees: Elizabeth Bell, Allison Cleveland-Roberts, Michael Brannick, Eric Eisenberg, Vickie Gregory, Cheryl Hall, Lorene Hall-Jennings, Stephen McNutt, Christopher Osovitz, Dana Pittman, Philip Porter, Christine Probes, David Rabson, Amy Rust, Guests: Brent Smith, Bruce Smith, Josh Broer

Absent: Nataša Jonoska, Chuck Connor, Adriana Novoa, Robert Potter

- I. Meeting called to order.
- II. Review of Minutes: September minutes were amended and approved.
- III. Deputy Chair selection: Dr. Probes began the discussion for nominations of the 2014-2015 Deputy Chair position for the Faculty Council committee. Dr. Philip Porter volunteered and it was voted that he hold the position.
- IV. Dean's remarks: Dr. Eisenberg discussed the following topics:
 - CAS Oktoberfest was very successful.
 - Dr. Susan MacManus is working with the Sunshine State Survey. The university is receiving a lot of good publicity. Dr. MacManus, Angela Crist and Michele Dye attended the (Fan) Debate in South Florida.
 - New Medical School building to be located downtown Tampa. It is still to be determined what departments and schools that will move to that location.
 - President Genshaft is going to have the Huron Consulting Group review our research funding and how we distribute it.
 - There is a proposal for starting a new school of Global Studies. Institute for the Study of Latin American & the Caribbean (ISLAC), Africana Studies (AFA), and Government and International Affairs (GIA), are the areas that would be affected right now. The proposal has gone out to the affected faculty at this time to look it over. GIA looking to update their International Degree and bring in more schools within the University, but not enough faculty to do it right now. There are many groups that will need to look over the proposal, (Faculty Council, CAS Faculty, System Faculty Council and the Provost).
 - Losing the Global Sustainability Dean
- V. Speaker for Fall Assembly: Dr. Probes asked the committee if they had any names they wanted to add to the ones that had been brought to her attention since the last meeting. The names that she had been given were: Cindy Deluca – Innovative Education, and Terry Chisholm – Vice Provost for Strategic Planning, Performance and

Accountability. Chuck Adams - Honors College, was added to the list. The council asked Dr. Probes will contact Terry Chisholm to see if she will speak.

- VI. Building/Facilities issues: Dr. Probes contacted Sandy Lovins by email about the issue of who to contact about equipment issues. Ms. Lovins responded that her group usually works with painting and re-carpeting. A couple of years ago, they did help with purchasing of desk for students. There is no committee at her level that has regular faculty input. Dr. Hall spoke with Kevin Yee – Academy of Teaching and Learning Excellence, about flexible furniture but there is no process to be considered.

Brent Smith – Budget Director of CAS, Bruce Smith and Josh Broer – CAS Facility Managers joined the meeting. Bruce Smith and Josh Broer report to Brent Smith and he explained their responsibilities – they do resets, moves, renovations. They work with hazard and flood issues. They do some work with classroom needs. Brent Smith explained that each building has a building supervisor. Several issues were brought to Brent's attention as examples to give him an idea of the disconnect between the Faculty and things that happen that they feel need to have a more hands on approach when decisions are made that affect the faculty and student when changes are made in the classrooms pertaining to set up and equipment. Faculty would like to have a voice in the design phase when changes are made. Brent will talk to Sandy about having a formal process where faculty can add input. Brent is also to look into doing a survey that would go to all faculty about the baseline learning environment for student success. Brent asked the Faculty Council committee if they would like to help put together the first survey. Cheryl Hall and Natasa Jonoska names were given to Brent to take point for the Faculty Council committee. Brent is looking to close the loop with Sandy Lovins and have faculty involved early in planning stages.

Issues with the Space department not working well with faculty was brought up. Faculty unhappy with how they are assigned teaching space. Dr. Potter is working with Space to have a more customer friendly outlook. Dr. Cleveland-Roberts said best to work with department schedulers and let them work with Space to get the proper space needed for the classes faculty is teaching.

- VII. Old Business: T & P Department Documents: Dr. Bell stated that the CAS Faculty Affairs website had been updated with the following items:

- 2015 T & P Guidelines
- CAS Procedures
- SHUM expectations

Departments need to get their criteria set up. Hope to have college guidelines done by January 5, 2015. April 20, 2015 is the deadline for Academic Affairs to approve the college guidelines.

Difference between Criteria and Procedures and Expectations:

Criteria – Develop at Department Level

Procedures – Develop at College Level

Expectations – Optional at School Level

Two issues pertaining to T & P, Dr. Bell needs the Faculty Council to discuss.

1. Length of probation period - 5 to 6 years, can go 7
2. Do we redact names, references from external letters

Dr. Bell stated the union will push back on not having names and references on external letters. They will want no redacting.

Dr. Bell also brought to the CAS Faculty Council's attention a couple of items that pertain to the CAS Schools and need updates to university guidelines.

1. Where faculty can only vote once even if on more than one committee.
2. Suggested levels of evaluation, schools at this time are not included in this list.

VIII. New Business: Tabled the request to discuss "Travel form issues" since the party who wanted to bring this up was not in the meeting. Others had questions pertaining to Travel forms and Dr. Eisenberg requested that they contact Daniel Kanouff, CAS Business Support Services and make arrangements for him to speak with their department.

Campus Environment Issues – The noise has quieted down for now. Contact Josh Broer, Bruce Smith or Sandy Lovins who is over the police department in the future if there are problems.

IX. Meeting Adjourned