

College of Arts and Sciences
Faculty Council Meeting
Minutes
October 14, 2016

Attendees: Elizabeth Aranda, Elizabeth Bell, Lee Braver, Pablo Brescia, Allison Cleveland-Roberts, Nataša Jonoska, Sarah Kruse, Christopher Osovitz, Dana Pittman, Robert Potter, Stephen Prince, Amy Rust, Michael Shuman, Guest Speakers: Daniel Kanouff and Williams Cummings

Absent: Eric Eisenberg, Mark Goldman, Barbara Leighly

- I. Meeting called to order by Michael Shuman
- II. Review of Minutes: September Minutes were reviewed and approved.
- III. Standing Committee Nominations: Dana Pittman presented the CAS Standing Committee nominee for the Computer Committee – Mark Leahy. The committee approved the nominee and the name will be given to the Dean. Dana updated the committee on where we stand with the Faculty Ballot for the nomination of the Faculty member from the Social Sciences Department for the Faculty Council committee. The ballot has been sent to all CAS faculty and the deadline for voting is Sunday, October 30, 2016. The new member should be able to attend the November 2016 meeting.
- IV. Dean's Remarks: Drs. Potter and Cleveland-Roberts spoke about the CAS Undergraduate Majors by Department Academic Year 5 year trend Annual/Unduplicated Final Benchmark – Tampa Campus handout. This information was given out at the last Council of Chairs meeting and hope that the information will be distributed within the Departments to help see what they can do to help make the trends better. Dr. Cleveland-Roberts will also send the Faculty Council committee members some other data on programs and trends.
- V. Daniel Kanouff – CAS Business Support Services: Daniel explained what his department does. If the individual department is set up to work with them, BSS will hand their Travel, P-card statements and Purchasing. He explained that his department works on a ticket system which is like what is used with IT. Using the ticket system helps BSS and the department know what the status of the ticket is at all times. Sharon Joseph is his 2nd in command in the department if you are unable to reach him and need assistance. Daniel explained about the Travel organization and how it was set up and who makes the decisions on what is paid. The BSS group prepares/processes travel and expense statements, but State regulations and Auditors and USF Travel decide if things are compliant with the rules.
- VI. Dr. William (Bill) Cummings did a presentation on the Gen Ed Restructure called Enhancing General Ed @ USF. Bill is heading the Strategic Initiatives committee. They

are working on revising the FKL. The committee hopes to submit a final proposal in May 2017.

- VII. Fall Assembly Survey request: The Faculty Council committee decided to survey the CAS faculty for questions and/or concerns that they would like addressed at the CAS Fall Assembly which will be held on Friday, December 2.

- VIII. Meeting Adjourned