

# College of Arts and Sciences

## Faculty Council Meeting

September 5, 2013

**PRESENT:** Elizabeth Bell, Eric Eisenberg, Vicki Gregory, Cheryl Hall, Lorene Hall-Jennings, Julie Harmon, Nataša Jonoska, Richard Manning, Stephen McNutt, Adriana Novoa, Dana Pittman, Robert Potter, Christine Probes, Kristina Schmidt, Sharon Johnson-Hamilton

**ABSENT:** Michael Brannick, Allison Cleveland-Roberts, Jennifer Collins, Chuck Connor,

- I. Meeting called to order by Dr. Manning.
- II. Introductions: Everyone present introduced themselves. Dr. Manning distributed to the Faculty Council members two parts of the Governance Document, College of Arts and Sciences, University of South Florida that pertains to the Faculty Council. He noted that this committee is the primary liaison between Faculty and the Dean's office.
- III. Chair Selection: Dr. Manning began the discussion for nominations of the 2013 – 2014 Chair and Deputy Chair. Elections were held and Dr. Adriana Novoa was voted to be Chair and Dr. Vicki Gregory was voted to be Deputy Chair for 2013 – 2014. At that time Dr. Manning turned the meeting over to the new chair, Dr. Novoa.
- V. Review of Minutes: Minutes from April 2013 meeting were approved with no changes.
- VI. Scheduling: It was determined that the 2<sup>nd</sup>, 3<sup>rd</sup> or 4<sup>th</sup> Friday of each month, 10:00-11:30 a.m. would be best for the Faculty Council meetings.
- VII. Deans' remarks: Dr. Eisenberg discussed the following topics:
  - Fall 2013 enrollment is strong and that there were approximately 30,000 students on the Tampa Campus with roughly one-third (approximately 4,000) being First Time in College (FTIC). The FTIC has a 1,200 SAT and 4.0 GPA. He discussed the diversity of the student body population and noted that one-third of the FTIC were Pell eligible.
  - Southern Association of Colleges and Schools (SACS) 10 year affirmation is imminent in 2015. He discussed the function of the QEP (Quality Enhancement Plan) committee which based upon assessment results will indicate areas of student learning that need improvement. The QEP topic is the Global Citizen project led by Dr. Davis-Salazar. Dr. Eisenberg also discussed the undergraduate research projects led by Dr. Rick Pollenz and that Student Success initiatives are going well.
  - Research initiatives that Dr. Chuck Connor is implementing, such as Centralized Unit Research Administrators center and software to capture productivity data are working fine.
  - Distant Learning Fees associated with CAS course delivery will be returned to CAS now. The Director of University College, Beth Garland, has fixed the prior formula and fees that were once UC (approximately \$3 million) will be distributed back to the colleges that generated them.

- Dean Eisenberg discussed the criteria to determine which the preeminent universities in Florida are. Currently, only the University of Florida, and Florida State qualified as PU according to the new criteria created to make the determination.
- A new managing Director was hired for USF's Cyber Security initiative.
- Summer 2014. Meetings will be conducted in the near future to determine how it will be implemented.

Budget information is still not clearly defined and CAS is anticipating a cut. CAS is strategically planning what that might mean in terms of impact. The President's plan was revised from one year to three years to cut expenses and getting them in line with revenues. Dr. Schmidt asked if there had been any talk about hiring faculty. Dr. Eisenberg feels that faculty hires might be on hold, possibly for one year; Dr. Manning asked if faculty was present in the budget committee meetings being held to develop these plans. Dr. Eisenberg noted that there is faculty presence.

- VIII. T&P Standards: Dr. Bell noted that binders are due to CAS Dean's office on September 23, 2013. Dr. Bell is on the T&P Task Force that is revising current standards for T&P. The committee is looking to put in place a procedure that brings clarity and consistency across USF. Faculty Council members discussed discrepancies of the T&P process and denials that occurred last year. Dr. Novoa recommends that the Governance Documents in all CAS departments need to be update with clearer, discipline specific standards, as well as clarity of the minimum standards. Dr. Manning stated that departments need to be more explicit about how they use the criteria and that informal practices need to be formalized. That all cases needed to be documented to ensure adequate evidence to proceed through the entire process successfully.
- It was mentioned that Dr. Gregory Teague, President of the USF Faculty Senate, could be invited to an upcoming meeting to discuss the Faculty Senate's efforts to ensure the guidelines are more concise and consistent when evaluating T&P cases.
- After much discussion, there was consensus among the committee members that standards for T&P need clarity, consistency and should be in line with discipline specific professional organization accepted standards.
- Dr. Bell noted that 89 percent of tenure cases were successful (including withdrawals).

Dr. Manning requested the following motion:

The CAS Faculty Council recommends to the CAS Dean, Dr. Eisenberg, that he requires all CAS departments to develop and justify discipline specific standards for tenure, and the process by which their faculty can meet these standards.

As there was not a quorum in the room at the time of the motion, the motion has been tabled until the next meeting.

- IX. Standing Committees: Ms. Sharon Johnson-Hamilton briefly discussed the vacancies on the CAS Faculty Development Committee due to a resignation, parental leave and formation of Geosciences. She will send out to the Faculty Council Members an electronic ballot of the following appointments for vacancies.
- School of Social Science (SSS)

- Dr. Gabriel Picone as a member (2012 – 2014) and Dr. Steven Tauber as the Alternate.
- School of Humanities (SHUM)
  - Dr. Stephen Turner to serve as an Alternate for the fall 2013 semester.
- School of Natural Sciences & Mathematics (SNSM)
  - Removal of Dr. Phil Van Beynen from the committee, as no department shall have two representatives serving at the same time.

Dr. Manning recommends inviting the chairs of the standing committees to a Faculty Council meeting to discuss their charge, and reports for the CAS Fall and Spring Assemblies, and any topics of concern.

It was discussed that USF has appointed a new Diversity Officer, Dr. Jose Hernandez, and that he may be invited to discuss university initiatives that may be incorporated into CAS Diversity Committee.

- X. Classroom Equipment: Dr. Manning received an email that Dr. Hall wanted to discuss the need for equipment and the inefficiencies in classroom set ups. Will table until next meeting.
- XI. Old Business: No old business
- XII. New Business: No new business
- XIII. Adjourn: Meeting was adjourned