

College of Arts and Sciences
Faculty Council Meeting
Minutes
September 25, 2015

Attendees: Elizabeth Bell, Eric Eisenberg, Michael Brannick, Vicki Gregory, Cheryl Hall, Michelle Kinzie, Adriana Novoa, Christopher Osovitz, Dana Pittman, Phil Porter, Robert Potter, Christine Probes, Amy Rust, Michael Shuman

Absent: Allison Cleveland-Roberts, Nataša Jonoska, Stephen McNutt

- I. Meeting called to order.
- II. Introductions of all members were made
- III. Selection of the Fall 2015 – Spring 2016 term Committee Chair and Deputy Chair were made. Christine Probes will be the Faculty Council Committee Chair and Adriana Novoa will be the Deputy Chair.
- IV. Review of Minutes: April Minutes were amended and approved.
- V. Dean's Remarks: Dr. Eisenberg did a brief overview of the following items.
 - He thanked the Faculty Council for the tremendous amount of time that they have spent on the upcoming T&P changes.
 - He let the committee know that he and Steve Tauber had appeared at the Senate meeting and presented the proposal for the new school of IGS (Interdisciplinary Global Studies). Good input, there were concerns that the name is/can be confusing, but received a unanimous vote to move the proposal forward to the System Faculty Senate and then the Provost. Hope to have it completed by the end of the year. There will be no layoffs with the joining of the three areas to make up the new school.
 - There was a System Retreat in Sarasota recently. One of the items that they discussed was trying to find ways for the different campuses to work better together. Dr. Eisenberg along with several others from USF were invited to visit the Polytechnic School in Polk County.
 - Dr. Eisenberg spoke to the council about the college's enrollment, graduation and placement. The college continues to bring in students and there is a good mix. Graduation rate is close to 70% for 6 years. Research imperatives are not as good. Need to build infrastructure within the college and not back off. Spoke about the AU Metric and that we are strong in the pack. Student ratios should be 18-1 and we are at 23/24-1. Enrollment for the college has been capped. They are trying to find funds to help retain and bring in new faculty.

- Dr. Eisenberg was asked about program terminations. The college had a couple of programs that have been moved to tracks. There was no loss of employment. There also was discussion pertaining to course loads.

VI. Old Business:

- Orbitz/Travel – It was decided this issue was brought up due to concerns that Nataša Jonoska had brought forward and she is out on sabbatical. Since a lot of the departments have the CAS BSS group processing their travel at this time the Council will table this issue till Spring 2016.
- Faculty Council and T&P procedures – Cheryl Hall compiled a listing of issues and questions that had been given by email and at the town halls to the CAS Faculty Council and CAS Faculty Council subcommittee that was formed to work on the T&P procedures recommendations that were to be given to the CAS T&P revision committee. The suggestions were discussed and Dr. Bell gave some feedback. The Faculty Council voted and approved for Cheryl to make the recommended changes and for her to send the recommendations to the CAS T&P revision committee. Voting on the recommendations by the faculty was discussed. Chris Probes stated that she had talked with Jim Cavendish who has been on the Faculty Council in the past and has experience with faculty surveys and polls and that he is willing to help if needed with the poll. Dr. Bell made reference to the T&P procedures timeline and will be speaking with the CAS webmaster about getting the survey set up.
- Diversity Committee: revamp charge and question the size of the committee – The Faculty Council decided to contact the Chair of the Diversity Committee and invite them to a Faculty Council meeting.
- Lecterns - This is an issue that was brought to the Council's attention some time ago and at that time the Council invited Sandi Lovins who was in charge of remodels/change in furnishing in the classrooms and let her know of the issues of faculty not being brought into the changes that pertain to them in the classrooms. Since that time there have been changes in who is responsible for remodels. Cheryl Hall brought it to the Council's attention that the SOC building had been remodeled and again faculty was not brought in on the changes and again no lecterns have been provided for faculty. Dr. Eisenberg is to get with Brent Smith on this issue.

VII. New Business:

- CAS Faculty Council Assemblies – The dates available for the Fall Assembly was discussed. It was decided to stay with Friday, December 4. Chris spoke about the emails from faculty and information that she received while in a Council of Chairs meeting pertaining to dates of the assemblies and what faculty wanted to have the assemblies cover. Some of the faculty would like more time available to hear from the Dean and have more opportunity to ask questions. The Faculty Council discussed maybe polling the faculty on what they really

want to get out of the Fall/Spring Assemblies, maybe do themes or do more as town halls or panels. This will be placed back on the agenda so the committee discuss this further.

- Phil Porter brought to the Council's attention that the college did not have a mission statement. They did have a page that gave the college's history. He used USF's main mission statement on the project that he was working on. During the discussion it was stated that we should possibly use the USF mission statement for the college and then do the history. Phil is to send examples to the Faculty Council and Dr. Eisenberg to discuss further.

VIII. Meeting Adjourned