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## Travel Request Submission Change for International Travel to FCOC

Dear Travel Customers,

[Section 1010.36, Florida Statute](#), effective January 1, 2022, requires USF faculty, researchers, and research department staff traveling to a designated foreign country of concern (FCOC), which includes China, Russia, Iran, North Korea, Cuba, Venezuela, and Syria, for employment-related travel or activities, to have specific approval prior to travel.

To support USF World's management of faculty/staff traveling internationally to these countries, a change has been made in Archivum to capture additional data and to get required approval from the Research Integrity Officer (RIO) prior to Travel.

After fiscal approval, any Travel Requests to these countries will be directed to travelers to answer questions as seen in screen shot below and to provide their agreement. In cases where the traveler is not an employee, the submitter will receive this task and will need to upload the signed attestation from the traveler.

### ▼ Additional Compensation

1. Is the traveler being compensated by entities other than USF?\*

- Yes  
 No

### ▼ Compensation Details

Entity/Organization	Form of Compensation
Country of Concern Entity/Org	Country of Concern Compensation
<a href="#">Add compensation</a>	

### ▼ Travel Locations

2. What location(s) does the traveler intend to visit? \*

City	Institution
Havana Cuba	Country of Concern Institution
<a href="#">Add institution</a>	

### ▼ Attestation Details

3. I acknowledge that I have reviewed USF Foreign Travel Guidance and agree not to violate the USF limitations on travel and activities abroad and to obey all applicable federal laws. \*

- I agree

### ▼ Comments

4. Additional Comments

*Enter any additional comments*

Kindly limit your characters to 255. Entered: 0/255.

For more information, please visit USF World webpage [For Global Travelers | Welcome \(usf.edu\)](#)

If you have any inquiries regarding these changes, please email [exportcontrol@usf.edu](mailto:exportcontrol@usf.edu)

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