



## **Student Organizations: How to Request Financial Support for National Competitions**

### **What we will fund:**

A limited amount of funding is available from the College of Business Dean's Office to support student organizations when business students are competing in prestigious national competitions that bolster the college's reputation and enhance the learning experiences of our students.

*Funding is not available for statewide or regional competitions; this funding is exclusively for student organizations advancing to national rounds.*

Because funding is limited student organizations are encouraged and expected to seek out multiple funding sources, including individual fundraising. The event or activity should not rely entirely on the Dean's Fund for support, aside from exceptional circumstances. The student organization will be expected to submit all other sources and amounts of funding when applying.

### **Organizations that may apply:**

Support will only be considered for student organizations with a College of Business advisor, groups that serve primarily business students, and with officers who are actively support and promote College of Business programming. Organizations with advisors from other units that serve primarily business students will be considered on a case-by-case basis.

### **How to apply:**

Requests are accepted on a rolling basis. Student organizations wishing to request monetary assistance must complete and submit the following items for consideration at least three weeks prior to the event date:

1. Student Organization Funding Request Form (found on the last page of this document)
2. Itemized event/activity budget of anticipated expenditures
3. Itemized contributions from other funding sources

Requests may NOT exceed \$1,000.

Upon receipt of a request, College of Business personnel will review the request form and determine if support will be provided.

**STUDENT ORGANIZATION FUNDING REQUEST FORM**

Organization name: \_\_\_\_\_

Advisor name: \_\_\_\_\_ Advisor email: \_\_\_\_\_

Student submitting request: \_\_\_\_\_

Student email: \_\_\_\_\_ Student phone: \_\_\_\_\_

Event title: \_\_\_\_\_

Date of event: \_\_\_\_\_ Amount of request: \$ \_\_\_\_\_

Other funding sources: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Gifts in-kind \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Collaborators: \_\_\_\_\_  
\_\_\_\_\_

Contributions from  
Collaborators: \_\_\_\_\_  
\_\_\_\_\_

Itemized Budget  
(You may attach a  
separate spreadsheet) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for requesting funds:  
Provide a detailed description of the event, who it will serve, how funds will be used, and how  
the event bolsters the college's reputation or enhances learning experiences for our students.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date submitted: \_\_\_\_\_