**Staff Senate Meeting Minutes**

**July 9, 2019**

**Marshall Center Chamber Room**

**10:00 a.m.**

The meeting was called to order at 10:05 a.m. by S. Howle.

**Speaker – Malcolm Randolph, Associate Director of the Office of Admissions**

* Was a student here in 1991 and has been here ever since.
* Four areas in Admissions:
* Evaluation
* Data Management
* Recruitment – he works in this area
* Student Side
* Consolidated the campuses.
* Works with graduate diversity.
* Customer services and training.
* Events (campus tours – not orientation tours).
* Outreach/access
* Had a drop in domestic diversity a few years ago.
* Provided the data to leadership to focus recruiting on certain areas.
* Need to make current students feel welcome to support new recruits.
* Target populations to increase diversity.
* Most diverse students come in as transfers.
* Offer specific tours to bus students in and provide lunch for those whose parents may not be able to bring them.
* Created a mobile app with a virtual tour.
* Work with Upward Bound.
* Ninety-two percent to 93% of our students are in-state students. UF and FSU are our biggest competitors. We’re gaining ground.

**President – S. Howle**

* Website is updated.
* Next meeting will be at the Yeungling Center with Marquita Armstead, senior Associate Director of Athletics as the speaker.

**Vice-President – M. Washington**

* Nothing to report.

**Secretary – W. Jennings**

* Will provide minutes at the next meeting.

**Treasurer’s Report – T. Wilds**

* Generic budget. System is down due to year end closings.

**Sergeant-at-Arms - M. Nickless**

* Met with B. Baines-Waiz to get information. Will meet again in August.
* B. Baines-Waiz is still doing retirement cards right now.

**Parliamentarian – B. Vojnovic**

* Nothing to report.

**Committee Reports**

* **Communications – G. Gates-Fowler**
* Please “like” our Facebook account.
* **Quiet Quality Awards – S. Louis-Jeune**
* Nothing to report.
* **Senate Operations – D Nikolic-Dorschel/K. Sellers**
* Nothing to report.
* **Staff Morale – T. Pierson**
* Nothing to report.
* **University Wide – M. Brown**
* August speaker noted above.
* September speaker – Union representative.

With no additional business, the meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Wendy S. Jennings, Secretary