**USF Staff Senate General Meeting**

**2/8/22**

**10:00 a.m.**

**Microsoft Teams**

Present: B. Baines-Waiz, K. Sellers, C. J. Edwards, D. Christian, B. Holt, G. Mackenzie, M. Brown, H. Ramroop, B. Vojnovic, D.J. Pollock, L. Crider, M. Zamora-Albor, N. Marchesano, P. Hallman, B. Deen, T. Wilds, C. Lesko, A. Howard-Morgan, B. Harris-Johnson, and W. Jennings.

**President – M. Brown**

* Strategic Plan Approval
  + - Been approved by the Board.
    - Working on implementation.
* Salary increases
  + - Waiting to hear on 1.5% increase.
    - Two percent bonus update based on a departmental meeting.
    - Quarterly meeting with the University President
    - Also, lunch with the President. Working on scheduling.
    - ULC Information
    - Implementation of Strategic Plan.
    - Looking for more state funding for nursing and cyber security.
    - Membership and Vacant Positions
    - We have four vacancies for chairs/board members.
  + Staff Senate information provided during Black History Month events in the Marshall Student Center.
  + Solidify our Senate logo and polo order.
    - Looking at some vendors to send us some proofs for the shirts.
    - Logo has been reviewed for approval.

**Vice President – K. Sellers**

* + - Committee Reports
    - Working on filling vacant positions.
    - No chair, vice-chair, or members for the University Wide Committee. Set up with speakers until next fiscal year.
    - Howard-Morgan volunteering to chair.
    - Additional 1.5% salary increase conversation.
    - MOU needs to be ratified by both USF and AFSCME.
    - Workshop information.
    - Every other month for one hour is a professional development workshop.
    - March workshop – Difficult and Persuasive Conversations.
    - Reserved for Staff Senators.
    - Should we get name badges as Staff Senators? We have the funds.
    - A motion was made by W. Jennings to purchase the name badges. B. Deen seconded the motion. The motion was approved and the badges will be ordered.

**Secretary – W. Jennings**

* A motion was made by B. Baines-Waiz to accept November 2021 and January 2022 minutes. L. Crider seconded the motion. The motion was approved.

**Treasurer’s Report – T. Wilds**

* E&G - $2,796.00
* Carry Forward - $13,515.00
* Concession - $675.00
* Dollars for Staff Scholars - $1,902.58
* Gift-in-Kind - $1,250.00
  + Asking for quotes on the polo shirts.
  + Will work on the name badges now as well.
  + 2/18/22 – Black Faculty and Staff Breakfast
    - Everyone’s invited. Need to RSVP.
    - 7:30 a.m.

**Sergeant-at-Arms – P. Hallman**

* Nothing to report.

**Parliamentarian – B. Vojnovic**

* Nothing to report.

**Committee Reports**

* **Communications – vacant / G. Gates-Fowler**
* A. Ruiz stepping down from the Senate and as chair of this committee.
  + - G. Gates Fowler working on a table for the Support a Bull event.
    - Set up meeting to promote the Staff Senate.
    - Trying to upload a Black Heritage rotator.
* **Quiet Quality Awards – S. Louis-Jeune / L. Crider**
  + Finished QQA invitation.
  + Working on the program.
  + Meeting with Aramark today at 2:30.
  + Met with Athletics to see what tickets we can get and Rocky at the QQA reception.
  + Reached out for quotes from printing companies.
  + President Law has confirmed her attendance.
  + New QQA nomination form – B. Baines-Waiz creating.
* **Senate Operations – B. Deen / G. MacKenzie**
* Have top four applicants. Would like to award $100 each. A motion was made by K. Sellers to award $100 to each of the applicants. T. Wilds seconded the motion. The motion passes.
* **Staff Morale – B. Harris-Johnson / N. Marchesano**
  + - Working on staff appreciation ideas.
    - Do want to do Support a Bull and give things out to the students?
      * Take photos during that event.
      * Have we booked a table with Facilities?
        + We typically initiate this event and do it during final exam week in front of the library.
      * We will check on the library and use the Marshall Student Center as a second choice.

**General Discussion**

* Staff Appreciation Week
  + - Little thank you’s for the Staff and get the University to back us up.
    - Maybe bring this idea to A. Sklenka and President Law to see if we can get some support. Get some support from the Administrative Council and the Faculty Senate.
    - Sounds like a good idea.

With no further business, the meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Wendy S. Jennings, Secretary