

**Board of Trustees Governance Committee  
Conference Call  
March 3, 2020  
Unofficial Meeting Notes**

Meeting called to order at 1:30 p.m.

Committee Chair Muma welcomed everyone to the call and thanked them for joining him. He asked Dr. Visot to call roll.

Members present: Les Muma, Chair, Sandra Callahan, Stephanie Goforth, John Ramil, Jordan Zimmerman

**New Business – Action Items**

**FL 101 – Approve 11/20/19 Summary Notes**

Committee Chair Muma introduced the item and asked for a motion.

Motion made by Sandra Callahan, 2<sup>nd</sup> by Stephanie Goforth; no discussion occurred and approved by all committee members present.

**FL 102 – Approval of USF Health Professions Conferencing Corporation (HPCC) Board Directors Member Charles Pozner**

Chair Muma called on Carole Post, CEO of HPCC to present the agenda item to the committee. She discussed Dr. Charles Pozner's qualifications and stated that he would be able to bring a fresh perspective and a national presence to the HPCC Board.

Chair Muma asked for a motion and it was made by Stephanie Goforth, 2<sup>nd</sup> by Jordan Zimmerman; no discussion occurred and the motion was approved by all members present.

**FL 103 – Approval of Revisions to USF Board of Trustees Operating Procedures**

Chair Muma called on General Counsel Gerard Solis to present the revisions to the USF Board of Trustees Operating Procedures to the committee.

General Counsel Solis described the changes being made regarding the language. He recommended changing the wording around the university President's role on the board from attending meetings as an ex officio member to attending as Corporate Secretary. The president should not be included in quorum and does not count toward the Sunshine law that requires meetings between two or more members of the board where board-relevant materials may be

discussed to be publically noticed. This change was suggested as a precautionary measure, as issues are arising at other universities in the SUS with similar language.

Sandra Callahan asked for clarification if this change includes committee meetings. General Counsel Solis stated that it did include committee meetings.

Jordan Zimmerman motioned to approve the revisions, 2<sup>nd</sup> by Sandra Callahan; there was no further discussion and the motion was approved by all members present.

### **Adjournment**

Chair Muma asked President Currall to give the members a brief update on the Coronavirus' effects on USF. President Currall shared that two community notices had been sent out regarding the virus and protocol. He also stated that meetings had been held with leadership teams and constituents that were critical to the effort. Study abroad programs in high risk areas have been discontinued for the coming months, the only trip that will continue as scheduled is a USF Health trip that is scheduled to deliver aid to the Dominican Republic. It was also noted that if need be, USF will rely on online education for continuity through the rest of the semester. President Currall also stated that a USF web page has been set up specifically to provide resources and updates to the USF community.

Chair Muma thanked President Currall for the update and the Trustees for attending the meeting. Adjourned at 1:47 pm.